**Vice President Community**

The Vice President (VP) Community is responsible for encouraging and enabling a vibrant and supportive student community, enabling OU (Open University) students to engage with and participate in the Association at local, national, and international levels.

The VP Community:

- Encourages and enables the work of affiliated societies and clubs, including being a member of the Societies Grant Funding Approval Panel and Clubs Approval Panel.
- Provides support and guidance to community volunteers (e.g., Meet-up Hosts).
- Oversees Freshers’ planning and events.
- Oversees representation at graduation ceremonies and residential schools.
- Oversees the selection of University Challenge team annually.
- Considers the Association presence at other events such as day schools.
- Is one of the faces of the Association to the student body and is prepared to communicate with students through a range of platforms, including sharing videos, podcasts, and blogs.
- Is a silent admin on nominated Regional and National Facebook Groups.

**Key skills and attributes**

The post-holder will need to possess, or be prepared to develop rapidly, the following:

- A community and engagement focused approach, with a passion for involving students in events and activities both online and face to face.
- Teamworking and teambuilding skills.
- Effective communication skills, including the confidence to produce online content for students e.g., videos, presentations, delivering training to volunteers.
- Commitment to develop further skills and knowledge appropriate to the role.
- A broad understanding of the Students Association and the Open University.

Training and support will be offered to any successful candidate.

**Role Specific Essential information, including time commitment**

This is a voluntary role which requires on average 15 hours a week but is busier at some times.

*It is important to also read the shared responsibilities document, which lists shared aspects of the roles which elected student leaders all commit to upon election to the role.*

**Examples of meetings attended by VP Community**

The nature of our Student Leader’s roles is that there are always additional Association and OU working groups and committees that they will attend, as well as a range of one-off activities. We are therefore providing the most comprehensive list we are currently able to.
The list specifies scheduled meetings; additional work is typically required between these through online discussions and/or reading papers. In general, where there are face to face meetings these often take place in Milton Keynes, however, we are embracing blended working and so many meetings can be attended online.

**Association meetings**

- Chair of Shop Governance Working Group – approx. 4 meetings per year.
- Conference Steering Committee – meet in the lead up to the biennial Conference, as required
- Societies Committee – three times a year on Saturdays.